

COLLEGE OF MEDICINE GRADUATE FACULTY MASTER THESIS GUIDELINES

Students Thesis Requirements

MS Biomedical Science thesis students are required to minimum of three Thesis-Related Research credits PCB 6974 and take six Master Thesis credits PCB 6971. The Thesis-Related Research should be taken in the first or second semester of their degree program. A scheduled proposal presentation is scheduled once students have taken the minimum Thesis-Related Research credits and has the approval by the chair. The MS Biomedical Science thesis student will bring the **Master's Thesis Candidacy Form** to their proposal presentation and the committee will sign if approved or denied. The form would then need to be submitted to the Office of Graduate Programs. If approved, student would have permission to register for Master's Thesis PCB 6971 credits in future semesters. The Master Thesis should be taken after or near completion of all other degree requirements.

In order for students to register for any thesis credits, the chair of the committee would email the Office of Graduate Programs bstatler@health.fau.edu to grant permission for registration.

Committee Members

Each master's thesis committee shall be composed of a minimum of three members. All thesis committee members must obtain Graduate Faculty status (Please review the College of Medicine Graduate Faculty Status Requirements); otherwise the Graduate College will not recognize the signatures on a thesis. The M.S. Supervisory Committee consists of three College of Medicine (COM) Graduate Faculty Members that will guide and facilitate the student's progress toward completion of their Master Degree. The chair is the committee member who will work the most closely with the student, establishing deadlines and giving feedback on the students' thesis. A thesis chair can be from another FAU university college (ex: College of Science), however a College of Medicine Graduate Faculty will need to be appointed as a thesis co-advisor. The other two committee members are readers – they'll give comments, but will be less involved in the actual crafting process.

The supervisory committee shall meet at the end of the 2nd semester and evaluate the student's progress. This meeting will be documented on the **MS thesis milestone checklist**, which must be submitted to the Office of Graduate Programs. These documents enable the Office of Graduate Programs to monitor students' progress through the program.

In addition, an **Annual Report** will need to be submitted at the end of each academic year to the Office of Graduate Programs bstatler@health.fau.edu by **June 15th**.

Graduate Faculty Status Requirements

All College of Medicine (COM) Faculty will automatically be granted Full-Graduate Faculty status provided that they are in good faculty standing and have completed the required CITI RCR and research-specific trainings required for the establishment and continuation of graduate faculty status. Please review the Graduate College's [Graduate Faculty Membership](#) for the list of current College of Medicine Faculty that have received Graduate Faculty Status. If a COM Faculty would like receive Full-Graduate Faculty Status please email bstatler@health.fau.edu and a copy of [CITI RCR](#) completed trainings and other research-specific trainings.